



**VERMILION LOCAL SCHOOL DISTRICT**

**STUDENT ACTIVITY GUIDE**

**Board Approved**  
**March 12, 2012**  
**Policy Update August 13, 2012**  
**Policy Update January 14, 2013**

## PHILOSOPHY

The goal of the Vermilion Local School District is to provide each student with an opportunity to develop as a complete person. To help accomplish this goal, we offer extracurricular activities that provide students with experiences outside the classroom. The value and learning outcomes which are fostered by these activities are an important part of a student's total experience. Participants are expected to adhere to the Activity Behavior Code and Competition Expectations as approved by the Board of Education and implemented by the district administration. Participation in extracurricular activities is a *privilege*, not a right, extended to all students who meet the eligibility requirements.

### **Vermilion Board of Education Policy #5610.05:**

Participation in extra-curricular activities, including interscholastic sports, is a privilege and not a right. Therefore, the Board of Education authorizes the Superintendent, principals, and assistant principals and other authorized personnel employed by the District to supervise or coach a student activity program, to prohibit a student from participating in any particular or all extra-curricular activities of the District for offenses or violations of the Student Code of Conduct/Student Discipline Code.

In addition, students are further subject to the Student Activity Guide and may be prohibited from participating in all or part of any interscholastic sport for violations therein.

Students prohibited from participation in all or part of any extra-curricular activity are not entitled to further notice, hearing, or appeal rights.

This policy shall be included as part of the Student Activity Guide.

## **PREFACE**

The Activity Behavior Code provides for disciplinary action for any student participating in extracurricular activities who falls below the minimum conduct requirements. Violations of the Activity Behavior Code will be subject to discipline administered under the direction of the Superintendent or designee, which may include removal from the event, suspension of participation in some or all activities for part of a season, a season or a school year and/or referral to the local authorities. The behavior may also warrant discipline under the Vermilion Local School District's Student Code of Conduct.

In addition, each student participating in extracurricular activities is obligated under the direction of the coach or activity advisor to strive to meet the Competition Expectations. Conduct or behavior which fails to meet these Competition Expectations may also violate, and be disciplined, under the Student Code of Conduct and/or the Activity Behavior Code.

The administration of the Vermilion Local School District is responsible for administering the Student Code of Conduct and the Activity Behavior Code.

## ACTIVITY BEHAVIOR CODE

Students who participate in extracurricular activities represent not only themselves, but also the Vermilion Local Schools and the local community. Since student participants are the direct representative of their school, they are expected to maintain a high standard of exemplary behavior.

All students who wish to participate in an extracurricular activity shall be willing to accept the guidelines, rules and regulations that govern the activity in which they wish to participate. Since these activities are a privilege for each participating individual, it is important that students and parents/guardians be aware of the rules and regulations which are in effect twenty-four (24) hours per day, seven (7) days per week, and 365 days per year. The Administration reserves the right to determine the appropriateness of penalties based on the severity of the violation.

As much as possible, this Student Activity Guide covers most issues of athletic policy and conduct. However, because future events and circumstances cannot always be seen clearly at print time, the administration of Vermilion Local Schools reserves the right to change these policies or establish new policies as issues occur.

### A. GENERAL

1. The provisions outlined in this policy shall be in effect twenty-four (24) hours per day, seven (7) days a week, from the time of completion of sixth grade, to the transfer or enrollment into Vermilion High School, and ends upon graduation. These provisions also include those extracurricular activities that commence before the beginning of the school year or extend beyond the conclusion of the school year.
2. Any offense that results in a student being suspended from school shall automatically become a violation of the Activity Behavior Code.
3. Violations of the Activity Behavior Code which occur outside of the school day, at a non-school sponsored event or activity, shall be subject to the penalties outlined herein, but may or may not be considered a violation of school rules and regulations.

### B. DEFINITIONS

The terms used in this policy are defined as follows:

1. Alcohol: Any liquor, wine, beer or other beverage containing alcohol.
2. Drugs: Any drug, including illegal drugs, marijuana, inhalants, legal prescription and over-the-counter drugs used or possessed or distributed for unauthorized purposes, counterfeit (look alike) substances and tobacco products.
3. Drug Paraphernalia: Equipment or apparatus designed for or used for the purpose of measuring, packaging, distributing or facilitating the use of drugs.
4. Substance Abuse: The use of drugs, alcohol or tobacco products in violation of state or federal law or in violation of school policy.
5. Out of Season: The time in which a sport is not currently active or is out of season as defined by the Ohio High School Athletic Association (OHSAA) calendar.
6. In Season: The time in which a sport is active or is in season as defined by the OHSAA calendar.
7. Established Sport: A sport or activity in which the student participated in the previous school year.

## ACTIVITY BEHAVIOR CODE

### C. FORBIDDEN CONDUCT

1. Disruption of Activity: A participant shall not cause disruption or obstruction of athletic programs, by use of violence, force, coercion, threat or words.
2. Damage of Property: A participant shall not willfully or recklessly cause or attempt to cause damage to property owned by the Board of Education, private individuals or other public agencies.
3. Assault and Battery: A participant shall not intimidate, threaten, assault, or commit battery upon any person, nor shall a student behave in such a manner that could cause physical or emotional injury to such persons.
4. Dangerous Weapons and Instruments: A participant shall not illegally use, possess, handle, transmit, or conceal dangerous weapons, substances, or instruments which include, but are not limited to, firearms, knives, mace, tear gas, firecrackers, explosives, incendiaries, or other similar devices.
5. Obscenity: A participant shall not use obscenity, profanity, or other offensive language or gestures.
6. Theft: A participant shall not wrongfully take, carry away, or exercise dominion and control over property of others.
7. Insubordination: A participant shall not fail to comply with the rules and regulations of the governing body of the Ohio High School Athletic Association. A student shall not fail to comply with any additional rules as required by a coach/advisor.
8. Criminal Activity: A participant shall not engage in activities which violate local, state or federal criminal laws.
9. Use of Tobacco: A participant shall not use or possess any tobacco product which shall include, but not limited to, cigarettes, cigars, snuff, chewing tobacco, or pipes.
10. Alcohol, Chemical Use and/or Abuse: A participant shall not at any time possess, use, sell deliver, conceal, consume, or be under the influence of any drugs of abuse, including alcoholic beverages, or any counterfeit drugs of abuse. This includes attending parties where alcoholic beverages or illegal substances are openly used or consumed. Counterfeit drugs of abuse include any substance that is directly or indirectly represented as a drug of abuse. Use of drugs authorized by a medical prescription from a licensed physician shall not be considered a violation of this rule. Participants shall not possess, use, sell, offer to sell, deliver, or conceal any instruments or paraphernalia for use with drugs of abuse.

### D. STUDENTS WHO VOLUNTARILY SEEK HELP FOR SUBSTANCE ISSUES

A participant who voluntarily seeks help with any situation covered by the substance chemical abuse section of the Code of Conduct prior to imposition of any discipline under the schedule set forth below, at the discretion of the principal or his/her designee, may be excused from full imposition of discipline, provided that the student voluntarily and fully participates, to the satisfaction of the principal or his/her designee, in a program designed to help the student avoid such situations in the future. A current list of available programs will be given to each student found in violation of this behavior code. The provisions of this paragraph are not applicable once an offense has been committed and becomes known to the coach, advisor and/or school administrator.

## ACTIVITY BEHAVIOR CODE

### E. PENALTIES

The Administration has the obligation to determine the appropriateness of any penalty, including the right to increase or reduce the penalty imposed in light of the violation. The coach and athletic director will meet with parents and students when a violation occurs so that all understand what the consequence will be and what is required to become eligible again.

#### A. **First Violation:**

For activities that have a schedule of public playing dates or activities, a first violation of the Activity Behavior Code will result in removal from participation for 20% of the regular season contests. If the penalty cannot be completed prior to the end of the current scheduled season, the remainder will be carried over to the next "established sport or activity". An established sport is one in which the student participated in the previous school year.

A participant is allowed to practice with the team or organization, but may not participate in public playing dates or activities. The schedule will be determined by the coach of the sport, the advisor of the activity, and/or the principal's designee. The participant and parent(s) or guardian(s) will be advised of the penalty for a second violation.

Any participant violating the Activity Behavior Code sections regarding alcohol, tobacco, drugs, or criminal activity will be subject to the terms, rules, regulations, and penalties of the Vermilion Local Schools Drug Testing Policy. Penalties for all criminal activity violations will be determined by the Administration on the severity of the violation and disciplined accordingly.

#### B. **Second Violation:**

A second violation of the Activity Behavior Code will result in a student being removed from participation for a period of sixty (60) school days. The participant will not be allowed to practice or play during the period of time he/she has been removed.

A participant in violation of the Vermilion Local Schools Drug Testing Policy for a second violation is subject to the terms, rules, regulations, and penalties of said policy. Penalties for any and all criminal activities will be determined by the Administration on the severity of the violation and disciplined accordingly.

#### C. **Third and Subsequent Violations:**

A third or subsequent violation will result in removal of the participant from participation for a period of 180 School Days (one school calendar year). The participant will not be allowed to practice or play during the period of time he/she has been removed.

A participant in violation of the Vermilion Local Schools Drug Testing Policy for a third and/or subsequent violation is subject to the terms, rules, regulations, and penalties set forth in said policy. Penalties for any and all criminal activities will be determined by the Administration on the severity of the violation, and disciplined accordingly.

### F. NO RIGHT TO APPEAL

The Vermilion Board of Education authorizes the Superintendent or designee to suspend or remove a student from participating in any or all athletic, extracurricular and co-curricular activities for violations of the Activity Behavior Code. The decision of the Superintendent or designee is not subject to due process procedures and there are no rights of appeal.

## ACTIVITY BEHAVIOR CODE

### G. CHAIN OF COMMAND TO PROCESS ISSUES

Students participating in activities or their parents may have questions, complaints, recommendations or commendations. When these arise, please raise them in the following order:

1. First, speak directly to the coach or advisor of the activity.
2. If not resolved, or if the issued has to do with how the athletic activity is conducted in the district, speak with the athletic director. In the case of a non-athletic activity, please speak with the assistant principal or principal.
3. If still not resolved, speak with the principal.

### H. EXTRACURRICULAR TRANSPORTATION

A Transportation Release Form must be submitted to the main office a minimum of twenty-four (24) hours in advance of the date/event in question. The policy of the Vermilion Local School District requires all students in extracurricular activities to be transported to and from all scheduled school sponsored events in school approved transportation. Students will only be excused under the following conditions:

1. Students in extracurricular activities will only be transported by his/her parent, guardian or designated emergency contact person.
2. Only extenuating or special circumstances will be considered (not just as a matter of convenience). Examples include SAT/ACT testing, participating in another school approved function, special family gathering or event, etc.
3. This form must be submitted to the main office a minimum of twenty-four (24) hours in advance of the date of the event involved.

### I. COMPETITION EXPECTATIONS FOR STUDENTS

All students participating in extracurricular activities shall be expected to exhibit good citizenship/sportsmanship. These traits help build character. Students participating in activities learn truthfulness, fair play, honesty, self-discipline, courage, self-restraint and loyalty. A student participating in extracurricular activities which involves athletics or other activities should aspire to:

1. Accept and understand the seriousness of his/her responsibility and the privilege of representing the school, district and community.
2. Live up to the standards of sportsmanship established by the Administration and the coaching staff.
3. Learn the rules of the sport or competition thoroughly and discuss them with parents, fans, fellow students, and elementary students. This will assist the students and others to achieve a better understanding and appreciation of the sport or competition.
4. Treat opponents the way the student would like to be treated, as a guest or friend.
5. Refrain from taunting and making any derogatory remarks to opponents during the game.
6. Refrain from intimidating behavior.
7. Wish opponents good luck before the game or competition, and congratulate them in a sincere manner following either victory or defeat.
8. Respect the integrity and judgment of the officials. The officials are doing their best to help promote the extracurricular activity. Treat the officials with respect, even if the students disagree with their judgment.
9. Win with humility; lose with grace, and do both with dignity. Avoid excessive celebrating after a play or at the end of a game.

Failure to meet these Competition Expectations may also be deemed a violation of, and be disciplined under, the Student Code of Conduct and/or the Activity Behavior Code.

## ACTIVITY BEHAVIOR CODE

### J. ATTENDANCE REQUIREMENTS

Any student who arrives at school more than thirty minutes after the start of the school day will be ineligible to participate in any/all extracurricular activities on that day. This includes practices, as well as contests, performances and other activities. Exceptions to this requirement would include field trips, scheduled educational experiences, or other emergencies as approved by the Superintendent or designee.

Students participating in any extracurricular activity are expected to attend and participate in all meetings, practices, games or performances, unless physically unable to do so, or other good reason for which permission was obtained **in advance** from the coach or advisor.

### K. ACADEMIC REQUIREMENTS

VHS and SMS extracurricular participants follow the *OHSAA Guidelines for Student Athletic Eligibility*. In addition, students at VHS who participate in extracurricular activities must maintain a minimum of a 1.5 GPA with no more than one (1) F.

Coaches and/or Advisors will monitor participant's grades weekly during their respective seasons or activities. The coach or advisor may also deem it necessary to apply consequences to those participants failing to maintain the academic standards required to be eligible for extra-curricular activities.



**Board Policy 5530.01**  
**Updated January 14, 2013**

**DRUG TESTING OF STUDENTS INVOLVED IN NONACADEMIC ACTIVITIES**

Acknowledging that peer pressure has a significant impact on student life, and recognizing that observed and suspected use of alcohol, tobacco, and illicit drugs by Vermilion Local Schools students is a serious concern, a program of deterrence will be instituted as a proactive approach to a truly drug-free school environment. Since participation in nonacademic activities is a privilege, this program shall apply to all students, grades 8 through 12, who participate in school-sponsored athletics or other extra-curricular activities for which a grade is not given, to eligible students who wish to obtain a parking permit, and to students who have earned special privileges, including but not limited to, early release or mid-day sign outs. The purpose of the drug testing program is:

- A. to provide for the safety of all students;
- B. to undermine the effects of peer pressure by providing legitimate reasons for students to refuse to use drugs, tobacco, or alcohol;
- C. to encourage students who abuse drugs to participate in drug treatment programs; and
- D. to prevent the impact drug and alcohol use has on the learning centers of the brain, allowing students to achieve their full academic potential while attending Vermilion Local Schools.

**DRUG TESTING REQUIREMENTS**

Prior to participation, any student who intends to participate in athletics, extra-curricular activities, special privileges, or to obtain a parking permit and their parents will be required to provide written consent for random testing of prohibited substances. The Board of Education will pay the cost of testing, unless a split sample test is requested by parent and/or student.

The Board may contract with an external agency for the purpose of collecting and analyzing test samples. All samples will be collected under the supervision of medical personnel, and in a manner that protects the privacy of the students being tested. Any student who fails or refuses to produce a sample will be prohibited from participation in his/her designated activity until a sample is obtained and tested.

The results of the tests shall not become part of the students' permanent record. Test information shall only be released to persons designated in Board regulations and procedures. Test results will not be reported to law enforcement authorities, and test information will not be released to law enforcement or other parties except in response to a lawfully executed subpoena. In the latter case, parents will be notified within forty-eight (48) hours of the receipt of the subpoena.

Except as stated in the administrative guidelines, violation of this drug testing policy will not result in suspension or expulsion. Nonetheless, the testing program does not affect current policies of the Board regarding student drug, tobacco, or alcohol possession or use, where reasonable suspicion is established by means other than testing as outlined in this policy. Additionally, any student who in any way aids or abets another student in violating this policy or the administrative guidelines for this policy will be subject to discipline.

The Superintendent shall establish procedures for implementation of this policy, and for addressing any violations.

Adopted 8/13/12  
Revised 1/14/13

## “OPT-IN” Student Drug Testing Program

Vermilion Local School District is pleased to provide the opportunity for students to be included in the drug testing program when they are not otherwise eligible through participation in school-sponsored athletics or other extra-curricular activities, parking permits, or earning special privileges, including but not limited to, early release or mid-day sign outs.

With the Opt-In Student Drug Testing Program the Vermilion Schools will allow parents or guardians to request that non-eligible students be included in the student drug testing program. Results are 100% confidential and will be released by the Assistant Superintendent, only to the parent, guardian or custodian named on the consent form.

### How the Program Works

1. The Opt-In program is available to any student who is enrolled in the Vermilion Local School District.
2. The parent / guardian / custodian must read and sign the “Opt-In Student Drug Testing Consent” form below.
3. The student must also sign consent to participate in the program.
4. Signed agreements must be submitted to the school office.
5. Student identification will be required at the time of testing.
6. Upon completion of testing, the Assistant Superintendent will notify the parent or guardian of any positive test results. Results will not be released to any other party without written consent of the parent or guardian.
7. **There will be no attempt to diagnose substance abuse problems.** This program is intended only as a tool to be used by parents or guardians in making informed decisions about student substance abuse.

**OPT-IN STUDENT DRUG TESTING CONSENT**  
**This form is not required for participation in extra-curricular activities.**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**AS A STUDENT:** I understand that I may be drug tested, with the consent of my parent or guardian, under the Opt-In Student Drug Testing Program. I understand this agreement is binding while I am a student in the Vermilion Local School District.

\_\_\_\_\_  
Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**AS A PARENT/GUARDIAN/CUSTODIAN:** I understand that by signing this consent I will allow the school district to perform drug and/or alcohol testing on my son or daughter, the results of which will be released to me by the Assistant Superintendent.

\_\_\_\_\_  
Parent/Guardian/Custodian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian/Custodian Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent / Guardian / Custodian Phone: \_\_\_\_\_

## TRANSPORTATION RELEASE FORM – EXTRACURRICULARS

This form must be submitted to the main office a minimum of twenty-four (24) hours in advance of the date/event in question. The policy of the Vermilion Local School District requires all students in extracurricular activities to be transported to and from all scheduled school sponsored events in school approved transportation. Students will only be excused under the following conditions:

- Students in extracurricular activities will only be transported by his/her parent, guardian or designated emergency contact person.
- Only extenuating or special circumstances will be considered (not just as a matter of convenience). Examples include SAT/ACT testing, participation in another school approved function, special family gathering or event, etc.
- This form must be submitted to the main office a minimum of twenty-four (24) hours in advance of the date of the event involved.

STUDENT'S NAME: \_\_\_\_\_

TEAM / ACTIVITY: \_\_\_\_\_

DATE REQUEST SUBMITTED: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

LOCATION OF EVENT: \_\_\_\_\_

REASON TO BE EXCUSED FROM SCHOOL TRANSPORTATION TO / FROM EVENT:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I agree to the above mentioned conditions and assume all liability and responsibility for the transportation of my student as specified above.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

**VERMILION LOCAL SCHOOL DISTRICT  
ATHLETIC PARTICIPATION PERMISSION AND RELEASE**

**IN CONSIDERATION** of the undersigned student's participation in organized athletics for or at the Vermilion Local School District, we, the undersigned parents or legal guardian of the student, do hereby waive and fully and forever release and discharge the Vermilion Board of Education, and the Vermilion Local School District, and all of their board members, teachers, supervisors, officers, agents, employees and staff from all liabilities, claims, demands, suits and causes of action of every kind in any way related to or arising out of bodily and personal injuries, property damage, pain and suffering, lost income, mental anguish, emotional distress, medical expenses, losses and other damages which the student, parents or legal guardian incur, or are obligated to pay, as a result of accidents or occurrences while the student is participating in organized athletics for or at Vermilion Local Schools.

**WE UNDERSTAND** and acknowledge that the student's participation in the athletic program is on a voluntary basis, and that the student can only participate with the express written permission of the parents or legal guardian.

\*\*\*\*\*

We the parents or legal guardian realize that our son or daughter will / will not (circle one) be covered by school insurance. If not covered by school insurance, we will accept responsibility of all medical expenses.

He/She is covered by: Insurance Company \_\_\_\_\_  
Policy Number \_\_\_\_\_

\*\*\*\*\*

**WE HEREBY** grant permission for our child \_\_\_\_\_  
(print name of student)

to participate in athletic and/or extra-curricular activities at and/or for Vermilion Local Schools.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## GENERAL ACTIVITIES PARTICIPATION RULES

So that you know and understand the Student Activity Guide which has been approved by the Board of Education to govern all extracurricular activities, please read the following:

All Vermilion Local School District Activity Behavior Code and Student Drug Testing policies and procedures will be adhered to by all athletes and participants in extra-curricular activities.

Participants will be expected to attend and participate in all practices and competitions, unless excused for medical or family emergency reasons. Attendance policies of the school district and the Ohio High School Athletic Association will be enforced.

**Vermilion Board of Education Policy #5610.05:**

*Participation in extra-curricular activities, including interscholastic sports, is a privilege and not a right. Therefore, the Board of Education authorizes the Superintendent, principals, and assistant principals and other authorized personnel employed by the District to supervise or coach a student activity program, to prohibit a student from participating in any particular or all extra-curricular activities of the District for offenses or violations of the Student Code of Conduct/Student Discipline Code.*

*In addition, students are further subject to the Student Activity Guide and may be prohibited from participating in all or part of any interscholastic sport for violations therein.*

*Students prohibited from participation in all or part of any extra-curricular activity are not entitled to further notice, hearing, or appeal rights.*

*This policy shall be included as part of the Student Activity Guide.*

***Your signature will indicate that you have read and understand the rules and procedures outlined in this Student Activity Guide.***

Printed Name of Student: \_\_\_\_\_ Sport or Activity: \_\_\_\_\_

PLAYER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

COACH / ADVISOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*This completed form will be kept on file in the Athletic Director's office for all participants.*